



E. Elizabeth Sumners

Certified Paralegal

Certified Florida Legal Assistant

Florida Registered Paralegal

beths@guildaylaw.com
850.224.7091

Beth provides assistance to the firm's attorneys in all areas, focusing primarily in the areas of **Administrative, Litigation, Construction, Corporate and Business, Employment, Environmental and Land Use, Probate and Estate Planning, Professional Liability** and **Real Estate**.

Education

Florida State University
Communication Studies, 1997-1998

Tallahassee Community College
A.S., Paralegal Studies, with honors, 1992
A.A., 1990

Professional

Florida Registered Paralegal

Certified Paralegal (NALA)
Certified Florida Legal Assistant
Big Bend Paralegal Association
Member: Executive Board, 1993 – 1995
Chair: Education/Scholarship Committee
National Association of Legal Assistants, Inc. (NALA)
Proctored CLA/CP Examination, 1996-1997
Paralegal Association of Florida, Inc.,
Certifying CFLA Board Member, 1995–1996
Author: CFLA Examination Review Guide - Probate and Contracts
Sections, 1998
Tallahassee Community College
Adjunct Professor
Certified Legal Assistant/Paralegal Exam Preparation Review Course:
Probate and Contracts, 1994-1999
Tallahassee Community College Advisory Board Member, 2008 – to present